

POSITION: OUTREACH ASSOCIATE

Hours: Part-time, seasonal
20 hours/week, May-September



Plant Chicago, NFP is a 501c3 non-profit organization with a mission to develop circular economies of food production, energy conservation and material reuse; while empowering people of all backgrounds to make their cities healthier and more efficient. Plant Chicago operates out of *The Plant*, a 93,000 square foot former meat processing facility being repurposed into a net-zero collaborative community of food businesses. Plant Chicago runs educational programming, technology demonstration, and a year-round farmers market at *The Plant*.

JOB DESCRIPTION:

The Outreach Associate is responsible for engaging the surrounding Back of the Yards community with Plant Chicago programming, with a particular focus on the year-round farmers market. We are looking for an energetic and entrepreneurial person who is excited about engaging community members with Plant Chicago's mission through our well-established tour, farmers market, and education programs.

ROLES AND RESPONSIBILITIES:

- Conduct targeted outreach to Back of the Yards community;
- Connect SNAP users with farmers market;
- Run EBT machine and track data for SNAP sales;
- Assist with tours of *The Plant* and community engagement events;
- Provide bi-lingual support for education and outreach programs;
- Collaborate with Plant Chicago staff for outreach surrounding farmers market and workshops for the general public;
- Create bi-lingual promotional and marketing materials for outreach events, as necessary;

PREFERRED QUALIFICATIONS:

- Education, training or experience equivalent to an Associate degree in education, community development, or a related field;
- Proficiency with MS Word and Google Drive;
- Experience with community organizing, outreach and/or community development;
- Desire to work with diverse populations of all ages and backgrounds;
- Familiarity with Back of the Yards neighborhood and other communities on the south side of Chicago;
- Experience supervising volunteers and/or interns;
- Fluent in conversational Spanish;
- A passion for engaging diverse audiences in sustainability;

COMPENSATION: \$13 per hour

REPORTS TO: Farmers Market Manager

LOCATION: The Plant, 1400 W 46th St, Chicago, IL 60609

WORK SCHEDULE: 20 hours per week for a 4 month period. The Associate must be available to work a full day on Saturdays. Other workdays and times are negotiable.

TO APPLY: Send a brief cover letter and résumé to elizabeth@plantchicago.org by April 23, 2016.

Plant Chicago, NFP provides equal employment opportunities without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, Plant Chicago complies with applicable state and local laws governing nondiscrimination in employment.